



## Westgarth Primary School

Safe, Fair & Friendly



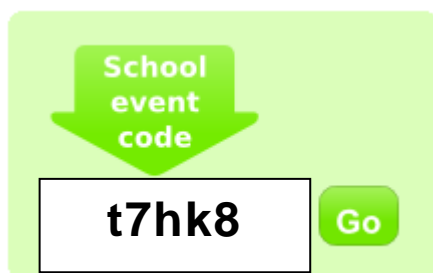
### Book School Interviews Online

Dear Parents/Carers,

With the exception of 5 Andy, parent-teacher interviews are on **Thursday, 28 June (11 am – 8 pm)**. Parent-teacher interviews for **5 Andy** will be held on **Wednesday, 20 June (11 am – 8 pm)**. Interviews are strictly 15 minutes. Should you require an extended time to discuss a specific issue, please contact your child's teacher/s on 9481 5577 or via FlexiBuzz to arrange a mutually convenient day and time.

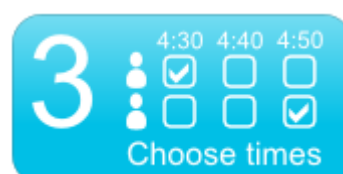
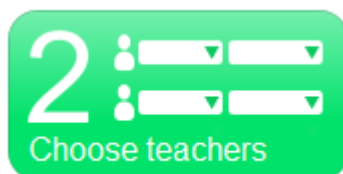
You can book interviews at times that best suit your family. **The online booking system will open Wednesday, 13 June at 8.30am**. Please go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow the three simple steps listed below.

**Online bookings close on Friday, 22 June at 4:00pm.**



Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)

Enter **THIS** school event code.  
Then follow the 3 simple steps.



When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your interviews - until bookings close.

If you do not have internet access at home or at work we will have a computer available in the school for you to access the School Interviews Online website. Alternatively, please bring in a list of preferred times and the office staff will make the online booking for you. This will be when it is practical for them to do so. You will then be notified of your interview time. **Please note:** You may not get your first preferred time slot.

If you are unable to attend the parent-teacher interview/s, please contact your child's classroom teacher on 9481 5577 or via FlexiBuzz to arrange a mutually convenient day and time.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date are asked to contact the school by telephone on 9481 5577.

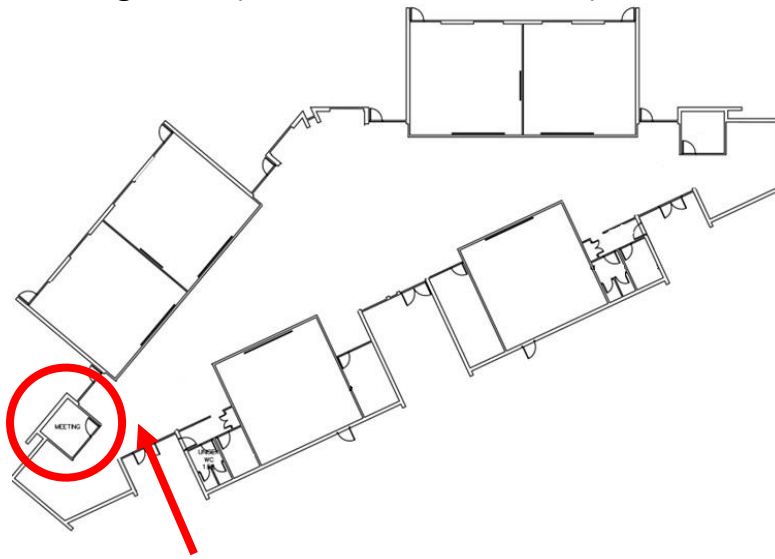
**Donald Eddington**  
Assistant Principal

**5 Andy Parent-teacher interview locations**

**Wednesday, 20 June 2018**

**11:00 am – 5:00 pm**

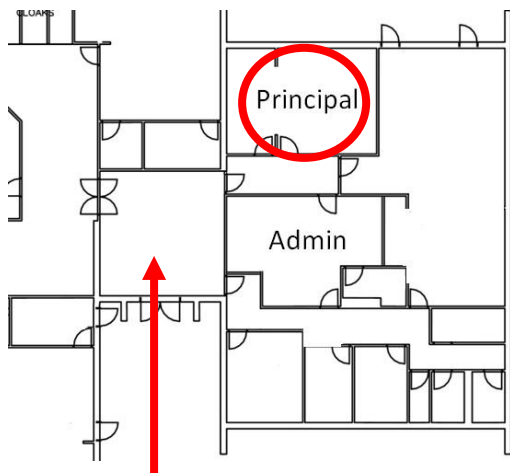
Meeting room (Newmarket Street end)



Please wait in the WEB

**5:30 pm – 8:00 pm**

Jo's/Principal's office (Brooke Street)



Please wait in the foyer