Parent Helper Guidelines

Parent helpers are a valuable asset to our school. When working in a classroom, parent helpers should do so on the understanding that their role is to support the classroom teacher, students and the classroom teacher’s program. If you would like to be a parent helper we request that you follow these guidelines to ensure a successful experience for all.

Each teacher will welcome your support in a variety of ways which could include working during the Literacy, Numeracy, Spanish or Discovery/Inquiry sessions. Your role could include – listening to students read and assisting them to change books, helping students working in a small group, assisting with pack up time, working with an individual student as guided by the teacher and the never ending task of sharpening pencils.

Please:
- Obtain a current Working with Children Check (WWCC) and have this checked at the office on Brooke Street. (this must be done before you can work in classrooms)
- Avoid comparing children and their work.
- Please be respectful of all students privacy related to their communication book or diary.
- Give all children equal time and attention where possible.
- Encourage children to be independent - we expect children to try everything themselves before we help them.
- Be aware that you may not always be working with your own child.
- Let the classroom teacher know if a child discusses a matter that concerns you.
- Be aware that some days/times may not suit individual classroom teachers.
- Feel free to bring siblings provided they are not disruptive to the classroom program.

Confidentiality is essential for all parent helpers working within the classroom. You may see children struggling with work, becoming upset or misbehaving. You might also hear/see other information concerning a child while you are helping at school. It is vital that you do not share anything about specific children with friends or family or a child’s parent. The class teacher has the responsibility of informing parents of any concerns about a child.

WESTGARTH PRIMARY SCHOOL - PARENT HELPER AGREEMENT

I have read and agree to follow both the Volunteer Policy and Westgarth Primary School Parent Helpers’ Guidelines

Full name:  ________________________________________________

Children currently at Westgarth (please include child's grade as well)

1_________________  2_________________  3_________________

Signed: ___________________________________________ Date:_________