Westgarth Primary School is a community of students, staff, friends and family working together to create a diverse, engaging and respectful learning environment.

Rationale

The Westgarth Primary School Council (WPSC) is the major governing body of the school and plays an important role in school accountability and improvement processes. WPSC endorses the key school planning, policy, evaluation and reporting documents.

Aims

To clarify the role and responsibility of school council to meet WPSC’s actions.

Actions

To determine the educational policy, goals and priorities within framework of the school strategic plan and DEECD guidelines

- Promotions and policy sub committee develop new policies and review existing policies
- Council endorses the policy

To regulate and facilitate the use of the school premises and grounds, including after hours use.

- OSHC sub committee is responsible for overseeing the planning and management of the OSHC program
- Approving contracts for the hiring of school buildings and facilities (including Westgarth Kinder)
- Kinder sub committee reports on Westgarth Kinder

Approve and monitor overall school budget

- Finance sub committee receive monthly financial reports and make recommendations to school council
- Parents and friends sub committee organise all fund raising activities including the fete and presents recommendations at school council.

School’s student dress code

- A small group of parents voluntary run the uniform cupboard and a recycled uniform exchange. School council approves the school uniform.

Employment of non teaching staff

- This function is delegated to the school principal

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Building / grounds / equipment maintenance & improvements

- The environment sub committee plan activities in regard to the overall school environment and present recommendations to school council.

- The finance sub committee oversee major building, ground development.

- Smaller short term committees are set up to oversee the development of a project.

- It is the Principal’s role to respond to emergency and or minor maintenance and repairs to school buildings and grounds.

- To provide for the cleaning and sanitary services that are necessary for the school.

Related documents
School Council communications Policy
Communicating with your school brochure